

GUIDELINES FOR AGENTS

Students and parents the world over recognize the value of pursuing education outside one's home country. Worldwide, international student enrollments at institutions of higher education have nearly quadrupled over the past three decades, from 1.1 million in 1985 to approximately 4.3 million in 2011. This globally mobile student population is forecast to surpass 7 million by 2025.

2018-2019



The information presented in this document is intended as a general guide and is not intended to, nor can it ever, replace legal advice obtained from institutional or individual legal counsel. The information is presented as is and without warranty of any kind. While every effort has been made to ensure the accuracy of the content, Gulf Language School shall not in any event be liable to any user or any third party for any direct or indirect loss or damage caused or alleged to be caused by the information contained herein and referenced.



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Gulf Language School Guidelines for Agents for Academic Year 2018-2019

(Approved June 19, 2017)

Services Provided to Agents

- 1) **Commission:** We will pay you a Commission for each of your students who enrolls at Gulf Language School as a new student. You may read more about our Commission payments at the end of this document.
- 2) **Referral Fee:** During marketing for Gulf Language School, we will pay you a Referral Fee for each of your students who enrolls at North American University as a new student. You may read more about our Referral Fee payments at the end of this document
- 3) **Conditional Admission:** Conditional admission is available for students who have not met our TOEFL/IELTS requirement but otherwise meet the academic requirements for admission. Due to a change in federal law, conditional I-20s are issued for Gulf Language School's Intensive English Program and not the student's academic major.
- 4) **Gulf Language School's Application Processing:** Gulf Language School applications are processed by the Admission Office.
 - a) **Admission Contact:** One of our Admissions Officers will be designated as the primary contact person for your agency after you send your first application to us.
 - b) **Application Materials:** We accept Gulf Language School application materials electronically per the instructions at
Intensive English Program: <https://www.gls.edu/admissions/how-to-apply/>
Agents do not need to post application materials to us.
 - c) **Test Scores:** We accept test scores submitted electronically but the official results must be sent to GLS or NAU directly from the testing company.
 - d) **Application Arrival:** For Gulf Language School applications, you will be sent an automated email message to notify you of the receipt of your student's application materials. The email message will not be sent until we have entered the application into our student database.
 - e) **Application Processing Time:** Application processing times vary. The normal processing time is:
 - Gulf Language School: 1 Week
 - Processing time does not begin until we have received all required application documents. After we review the application, you will be sent another email to inform you of the student's application status.
- 5) **Undergraduate and Graduate Referral Processing:** When a referral for an Undergraduate and Graduate application is received, the Admission Office process the application.
 - a) **Application Materials:** Undergraduate and graduate application materials can be submitted electronically per the instructions at
Undergraduate: <http://www.na.edu/admissions/international#application>
Graduate: <http://www.na.edu/admissions/international#application>
 - b) **Test Scores:** Test scores can be submitted electronically but the official results must be sent to NAU directly from the testing company.
 - c) **Application Arrival:** For undergraduate and graduate, students will be sent an automated email message to notify him or her of the receipt of his or her application materials. The email message will not be sent until we have entered the application into our student database.
 - d) **Application Processing Time:** Application processing times vary. The normal processing time is:
 - Undergraduate: 2 weeks



- Graduate: 1-2 months
- Processing time does not begin until we have received all required application documents. After we review the application, you will be sent another email to inform you of the student's application status.

Important Information

- 1) **Exceptions:** Agents cannot negotiate for changes to these guidelines nor can we make special exceptions for some agents.
- 2) **Exclusive Arrangements:** GLS cannot appoint any agency as our "exclusive" representative for a city or country.
- 3) **Preliminary Evaluations:** We cannot provide preliminary evaluations of transcripts that you send to us by email or fax. Students must formally apply for admission and submit all required application materials for the GLS to determine a student's admissibility. Admission to Gulf Language School is not guaranteed.
- 4) **Application Fee Waivers:** We cannot waive our application fees. Applications that are submitted without the required fees will not be reviewed.
- 5) **Enrollment Deposits:** Gulf Language School does not require an enrollment deposit after the student has received admission. If desired, a student may send a pre-payment of his or her tuition and fees. However, this is purely optional for the student and is not required.

Expectations for Agents

- 1) **Code of Conduct:** Gulf Language School expects all agents to conduct themselves in a professional manner. Our database tracks all conduct violations including, but not limited to:
 - a. Complaints from students about an agent's dishonest business practices.
 - b. Agents who habitually submit applications for students who either use a GLS I-20 to enter the U.S. but fail to enroll or immediately transfer to another institution.
 - c. Agents who repeatedly submit applications with fraudulent transcripts or falsified bank statements.
 - d. Agents who regularly send students who cannot afford to pay all their educational expenses.
 - e. Agents who notify students that they can guarantee admission on behalf of Gulf Language School.
 - f. Misleading students about what fees they must pay. Enrollment deposits are not required by Gulf Language School. However, a student may opt to pre-pay tuition directly to Gulf Language School, which may improve the student's chance of getting a visa. Agents should not ask students to be reimbursed for fees that they did not pay. However, if the agent paid a GLS fee for the student, the agent may request reimbursement from the student. If desired, the agent may also charge a counseling fee to the student for their services.

IMPORTANT: Gulf Language School will terminate its relationship with any agency that repeatedly violates our Code of Conduct.

- 2) **Sub-Agents:** Gulf Language School does not work with sub-agents. Agencies that work with sub-agents are responsible for their sub-agent's record keeping, code of conduct, and payment.
- 3) **Disagreement between Agency and Student:** Occasionally, students may complain about the actions or performance of the agent representing them. Gulf Language School prefers to remain neutral in these disagreements. We prefer that the student and agent work out any differences they might have. However, if the student writes to us and indicates that he no longer wishes to work with an agent, we have no choice but to act according to the student's wishes since the student has the legal right to authorize or revoke the authorization of anyone who has access to his application and student records.
- 4) **Expiration of Agency Authorization:** Gulf Language School reviews agency performance on a yearly basis. Agencies that do not send us any applicants in **one academic year** will no longer be considered authorized agencies.



- 5) **Changes to Guidelines:** We review our Guidelines for Agents at least once a year at the end of the academic year. However, changes could be made during the year. Gulf Language School will notify agents whenever there are changes.
- 6) **Signatures:** To become one of our official agents, you are required to sign a document. In addition, when signing up to become one of our agents, you must agree to abide by these guidelines.

Commission Payments

- 1) **Commission Amount:** The amount of your Commission for each student will vary depending on the number of students you send to Gulf Language School or North American University. As you send us more students, you will advance to a higher tier level for that academic year and, therefore, the amount of your Commission per student will increase. Agents who send us larger numbers of students are, therefore, rewarded with the higher Commissions. Commission payments will be paid as follows:

Option 1:

Summer Fun (2 to 6-week program)

Commission will be paid for a total of one (1) session)

Enrolled Students	Tier Levels	Amount of Commission	Maximum Commission per Student per session		Chaperone
			2 Week	6 weeks	
8-19 Students	1	10%	\$325	\$497	1 hosted (airfare not included)
20-29 Students	2	15%	\$478	\$746	1 hosted (airfare not included)
+30 Students	3	15%	\$650	\$995	2 hosted (airfare not included)

Intensive English Program (8 week or 6-week summer)

Commission will be paid for a total of four (4) sessions)

Enrolled Students	Tier Levels	Amount of Commission	Maximum Commission per Student per session
01-10 Students	1	10%	\$147
11-30 Students	2	20%	\$295
+31 Students	3	25%	\$369

General English Program (16 week)

Commission will be paid for a total of two (2) semesters)

Enrolled Students	Tier Levels	Amount of Commission	Maximum Commission per Student per session
01-10 Students	1	10%	\$295
11-30 Students	2	20%	\$590
+31 Students	3	25%	\$737

Option 2

Intensive English Program (8 week or 6-week summer)

Commission will be paid for a total of one (1) session)

Enrolled Students	Tier Levels	Amount of Commission	Maximum Commission per Student per session
01-20 Students	1	30%	\$442



+21 Students	2	40%	\$590
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General English Program (16 week)

Commission will be paid for a total of one (1) semesters)

Enrolled Students	Tier Levels	Amount of Commission	Maximum Commission per Student per session
01-20 Students	1	30%	\$885
+21 Students	3	40%	\$1,180

Referral Payments

2) **Referral Fees:** During marketing for Gulf Language School, if an agent refers a student to North American University, the amount of your Referral Fee for each student will vary depending on the number of students you refer to North American University. As you send us more students, you will advance to a higher tier level for that academic year and, therefore, the amount of your Referral Fee per student will increase. Agents who send us larger numbers of students are, therefore, rewarded with the higher Referral Fee. Referral payments will be paid as follows:

Option 1:

Undergraduate Program

Commission paid for a total of two (2) semesters

Enrolled Students	Tier Levels	Amount of Referral Fee	Maximum Referral Fee per Student per semester
01-10 Students	1	10%	\$745
11-30 Students	2	15%	\$1,117
+31 Students	3	25%	\$1,862

Graduate Program

Commission paid for a total of two (2) semester

Enrolled Students	Tier Levels	Amount of Referral Fee	Maximum Referral Fee per Student per semester		
			MBA	MSc	MEd
01-10 Students	1	10%	\$497	\$447	\$347
11-30 Students	2	15%	\$746	\$671	\$521
+31 Students	3	25%	\$1,243	\$1,118	\$868

Option 2:

Undergraduate Program

Commission paid for a total of one (1) semester

Enrolled Students	Tier Levels	Amount of Referral Fee	Maximum Referral Fee per Student per semester
01-20 Students	1	25%	\$1,862
+21 Students	2	35%	\$2,607

Graduate Program

Commission paid for a total of one (1) semester



Enrolled Students	Tier Levels	Amount of Referral Fee	Maximum Referral Fee per Student per semester		
			MBA	MSc	MEd
01-20 Students	1	25%	\$1,118	\$1,243	\$868
+21 Students	2	35%	\$1,566	\$1,741	\$1,216

3) **Tier Levels:**

Option 1: The number of students you send to us is important because they count toward your tier level for that academic year. The highest Commissions or Referral Fees are paid for students in Tier Level 3. For the calculation of tier levels, a student is counted ONE TIME ONLY in the academic year during which he INITIALLY enrolls as a fulltime student. He will not be counted again toward a tier level in subsequent academic years. In short, the tier level is not determined by the number of students you have sent us since our partnership began but rather by the number of students you have sent to us within the current academic year. At the beginning of each academic year, all agents start at Tier Level 1. You must continue to send students to Gulf Language School or refer students to North American University to advance to higher tier levels for that academic year.

Option 2: The number of students you send to us is important because they count toward your tier level for that session or semester. The highest Commissions or Referral Fees are paid for students in Tier Level 2. For the calculation of tier levels, a student is counted ONE TIME ONLY in the academic session or semester during which he INITIALLY enrolls as a fulltime student. He will not be counted again as the Commission or Referral Fee is paid for one term only. In short, the tier level is not determined by the number of students you have sent us since our partnership began but rather by the number of students you have sent to us within the current session or semester. At the beginning of each session or semester, all agents start at Tier Level 1. You must continue to send students to Gulf Language School or refer students to North American University to advance to higher tier levels for that session or semester.

4) **Academic Year:** An "academic year" at GLS begins in mid-August with the Fall 1-Session and ends in late July or early August of the following year. For example, Fall 1 & 2 Session 2017, Spring 1 & 2 Session 2018, and Summer 1& 2 Session 2018 are all part of the same academic year.

5) **Payment Schedule:** For students who enroll at Gulf Language School, your agency Commission and Referral Fees will be processed according to the following schedule:

Option 1:

Session Enrollment	Commission or Referral Fee Payment Initiated
Fall 1 & 2 Session/Fall Semester	November 16 th
Spring 1 & 2 Session/ Spring Semester	April 16 th
Summer 1 & 2 Session/Summer Semester	July 16 th

Option 2:

Session Enrollment	Commission or Referral Fee Payment Initiated
Fall 1 Session/Fall Semester	September 16 th
Fall 2 Session	November 16 th
Spring 1 Session/ Spring Semester	February 16 th
Spring 2 Session	April 16 th
Summer 1 Session/Summer Semester	June 16 th



Summer 2 Session	July 16 th
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View an example of the Agent Statement of Account at the end of this document that we will send you to initiate the Commission payment process

- 6) **Payment Method:** Overseas and local agents will receive Commission or Referral Fee payment through wire transfer to their bank account
- 7) **Payment Process:** According to the schedule listed above, to initiate the payment process, we will send you a Statement of Account if you sent us students during that academic year. You will be asked to:
 - a) Verify the students listed in the Statement. If discrepancies are found between the Statement and your record, you should contact us **as soon as possible**. If you fail to notify us of any discrepancies within one calendar year of the Statement, you automatically forfeit any claim to the Commission or Referral Fee in question.
 - b) Send us an invoice printed on your company letterhead with the following information:
 - date
 - invoice number
 - amount
 - description, i.e. list of students enrolled in that semester
 - c) Send us other supporting documents depending on your agency location. We will specify the required documents when we send you the Agent Statement of Account.
 - d) We will process your Commission or Referral Fee payment upon receipt of all required documents from you. The payment process may take 2-4 weeks depending on your agency location.
- 8) **Commission and Referral Fee Expiration:** After we send out your Agent Statement of Account, you have up to one calendar year to send us an invoice (and any required supporting documents) or to notify us of any errors in the Agent Statement of Account. After one year, you forfeit any claim to the Commission and/or Referral Fee in question.
- 9) **Conditions:** To be paid a Commission or Referral Fee, the following conditions must be met:
 - e) The student must be enrolled full-time by the date the Commission or Referral Fee payment is initiated (see the above table) for which the Commission or Referral Fee would be paid.
 - f) Agents will NOT be paid a Commission or Referral Fee for any student who does not enroll full-time at Gulf Language School or North American University for any reason. As such, agents should only send applications for students who are truly interested in attending Gulf Language School.
 - g) Commission or Referral Fee payments will be paid for only NEW students during the first year they enroll at Gulf Language School. No Commission will be paid for any subsequent semesters the students enroll at the University.
 - h) Students must have admission to the Gulf Language School or to a degree-bound academic program for a Commission or Referral Fee to be paid.
 - i) Only the agent who assisted the student during the application process may be eligible for a Commission or Referral Fee. If the student changes agents after receiving admission or if we have no evidence that an agent was involved during the application process, no Commission or Referral Fee will be paid. At no time will a Commission be paid to two different agents for the same student.
 - j) When assisting students to apply to Gulf Language School, you must fill out your agency name and contact information on the student's application form to be eligible for a Commission.
 - k) Because the U.S. Department of Education forbids the payment of commissions or Referral Fee for the recruitment of American students, GLS cannot pay any agents who send us students who are U.S. citizens or permanent residents.
- 10) **Negotiated Fee Payment Amounts:** There will be no exceptions regarding the Commission or Referral Fee amounts nor the dates of payment as described in these guidelines. The amount of our Commission or Referral Fee is fixed and cannot be negotiated.



11) **Taxes:** You will be responsible for paying any taxes that might be owed for Commission or Referral Fees that you have been paid. Depending on your country's tax treaty with the United States, taxes may be withheld from your Commission payments.



AGENT STATEMENT OF ACCOUNT Option 1

Commission Payments for Academic Year 2018-2019

Agency Name: **No Name Educational Consultant**

Date: **16-Nov-18**

Location: **India**

Ref: **GLS 145**

Options: Option 1 Option 2

Tier Level	Student Number	Name of Student	Enrolled Semester/ Session	Academic Level	Commission or Referral Fee	Date of Enrollment
I	1	Doe, Student 1	Fall 2018	UG	\$745.00	15 Jul 2018
	2	Doe, Student 2	Fall 2018	UG	\$745.00	15 Jul 2018
	3	Doe, Student 3	Fall 1-2018	GLS	\$147.00	15 Jul 2018
	4	Doe, Student 4	Fall 1-2018	GLS	\$147.00	15 Jul 2018
	5	Doe, Student 5	Fall 1-2018	GLS	\$147.00	19 Jul 2018
	6	Doe, Student 6	Fall 2018	UG	\$745.00	19 Jul 2018
	7	Doe, Student 7	Fall 2018	G - Edu	\$347.00	19 Jul 2018
	8	Doe, Student 8	Fall 2018	G - CS	\$447.00	19 Jul 2018
	9	Doe, Student 9	Fall 1-2018	GLS	\$147.00	19 Jul 2018
	10	Doe, Student 10	Fall 1-2018	GLS	\$147.00	22 Jul 2018
II	11	Doe, Student 11	Fall 1-2018	GLS	\$295.00	22 Jul 2018
	12	Doe, Student 12	Fall 1-2018	GLS	\$295.00	22 Jul 2018
	13	Doe, Student 13	Fall 1-2018	GLS	\$295.00	22 Jul 2018
	14	Doe, Student 14	Fall 1-2018	GLS	\$295.00	22 Jul 2018
	15	Doe, Student 15	Fall 1-2018	GLS	\$295.00	22 Jul 2018
	16	Doe, Student 16	Fall 2018	UG	\$1,117.00	22 Jul 2018
	17	Doe, Student 17	Fall 2018	UG	\$1,117.00	22 Jul 2018
	18	Doe, Student 18	Fall 2018	UG	\$1,117.00	28 Jul 2018
	19	Doe, Student 19	Fall 2018	UG	\$1,117.00	28 Jul 2018
	20	Doe, Student 20	Fall 2-2018	GLS	\$295.00	28 Jul 2018
	21	Doe, Student 21	Fall 2-2018	GLS	\$295.00	28 Jul 2018
	22	Doe, Student 22	Fall 2-2018	GLS	\$295.00	28 Jul 2018
	23	Doe, Student 23	Fall 2-2018	GLS	\$295.00	28 Jul 2018
	24	Doe, Student 24	Fall 2018	UG	\$1,117.00	1 Aug 2018
	25	Doe, Student 25	Fall 2018	G - MBA	\$746.00	1 Aug 2018
	26	Doe, Student 26	Fall 2018	UG	\$1,117.00	1 Aug 2018

	27	Doe, Student 27	Fall 2018	UG	\$1,117.00	10 Aug 2018
	28	Doe, Student 28	Fall 2018	UG	\$1,117.00	10 Aug 2018
	29	Doe, Student 29	Fall 2-2018	GLS	\$295.00	10 Aug 2018
	30	Doe, Student 30	Fall 2-2018	GLS	\$295.00	10 Aug 2018
III	31	Doe, Student 31	Fall 2018	G - Edu	\$868.00	10 Aug 2018
	32	Doe, Student 32	Fall 2-2018	GLS	\$369.00	10 Aug 2018
	33	Doe, Student 33	Fall 1-2018	GLS	\$369.00	15 Aug 2018
	34	Doe, Student 34	Fall 2018	UG	\$1,862.00	15 Aug 2018
	35	Doe, Student 3	Fall 2-2018	GLS	\$369.00	15 Aug 2018
	36	Doe, Student 4	Fall 2-2018	GLS	\$369.00	15 Aug 2018
	37	Doe, Student 5	Fall 2-2018	GLS	\$369.00	15 Aug 2018
	38	Doe, Student 9	Fall 2-2018	GLS	\$369.00	15 Aug 2018
	39	Doe, Student 10	Fall 2-2018	GLS	\$369.00	15 Aug 2018
	40	Doe, Student 11	Fall 2-2018	GLS	\$369.00	15 Aug 2018
	41	Doe, Student 12	Fall 2-2018	GLS	\$369.00	18 Aug 2018
	42	Doe, Student 13	Fall 2-2018	GLS	\$369.00	18 Aug 2018
	43	Doe, Student 14	Fall 2-2018	GLS	\$369.00	18 Aug 2018
	44	Doe, Student 15	Fall 2-2018	GLS	\$369.00	18 Aug 2018
	Commission and or Referral Fee paid Fall 2018					\$23,849.00

Comments on non-qualified Commission or Referral Fees payment students:

Doe, Student 35	- not enrolled
Doe, Student 36	- immediately transferred to other school



AGENT STATEMENT OF ACCOUNT Option 1

Commission Payments for Academic Year 2018-2019

Agency Name: **No Name Educational Consultant**

Date: **16-APR-19**

Location: **India**

Ref: **GLS 192**

Options: **Option 1** **Option 2**

Tier Level	Student Number	Name of Student	Enrolled Semester/ Session	Academic Level	Commission or Referral Fee	Date of Enrollment
I	1	Doe, Student 1	Spring 2019	UG	\$745.00	12-Sep-18
	2	Doe, Student 3	Spring 1-2019	GLS	\$147.00	11-Nov-18
	3	Doe, Student 4	Spring 1-2019	GLS	\$147.00	11-Nov-18
	4	Doe, Student 5	Spring 1-2019	GLS	\$147.00	11-Nov-18
	5	Doe, Student 6	Spring 2019	UG	\$745.00	11-Nov-18
	6	Doe, Student 7	Spring 2019	G - Edu	\$347.00	11-Nov-18
	7	Doe, Student 8	Spring 2019	G - CS	\$447.00	11-Nov-18
	8	Doe, Student 11	Spring 1-2019	GLS	\$147.00	11-Nov-18
	9	Doe, Student 12	Spring 1-2019	GLS	\$147.00	15-Nov-18
	10	Doe, Student 13	Spring 1-2019	GLS	\$147.00	15-Nov-18
II	11	Doe, Student 14	Spring 1-2019	GLS	\$295.00	15-Nov-18
	12	Doe, Student 15	Spring 1-2019	GLS	\$295.00	15-Nov-18
	13	Doe, Student 16	Spring 2019	UG	\$1,117.00	15-Nov-18
	14	Doe, Student 17	Spring 2019	UG	\$1,117.00	15-Nov-18
	15	Doe, Student 18	Spring 2019	UG	\$1,117.00	15-Nov-18
	16	Doe, Student 19	Spring 2019	UG	\$1,117.00	20-Nov-18
	17	Doe, Student 20	Spring 1-2019	GLS	\$295.00	21-Nov-18
	18	Doe, Student 21	Spring 1-2019	GLS	\$295.00	22-Nov-18
	19	Doe, Student 22	Spring 1-2019	GLS	\$295.00	23-Nov-18
	20	Doe, Student 24	Spring 2019	UG	\$1,117.00	24-Nov-18
	21	Doe, Student 25	Spring 2019	G - MBA	\$746.00	25-Nov-18
	22	Doe, Student 26	Spring 2019	UG	\$1,117.00	10-Dec-18
	23	Doe, Student 27	Spring 2019	UG	\$1,117.00	10-Dec-18
	24	Doe, Student 28	Spring 2019	UG	\$1,117.00	10-Dec-18
	25	Doe, Student 29	Spring 1-2019	GLS	\$295.00	10-Dec-18
	26	Doe, Student 30	Spring 1-2019	GLS	\$295.00	20-Dec-18



	27	Doe, Student 31	Spring 2019	G - Edu	\$521.00	20-Dec-18
	28	Doe, Student 33	Spring 1-2019	GLS	\$295.00	4-Jan-19
	29	Doe, Student 34	Spring 2019	UG	\$1,117.00	4-Jan-19
	30	Doe, Student 3	Spring 2-2019	GLS	\$295.00	4-Jan-19
III	31	Doe, Student 4	Spring 2-2019	GLS	\$369.00	4-Jan-19
	32	Doe, Student 5	Spring 2-2019	GLS	\$369.00	4-Jan-19
	33	Doe, Student 10	Spring 2-2019	GLS	\$369.00	4-Jan-19
	34	Doe, Student 11	Spring 2-2019	GLS	\$369.00	5-Jan-19
	35	Doe, Student 12	Spring 2-2019	GLS	\$369.00	5-Jan-19
	36	Doe, Student 13	Spring 2-2019	GLS	\$369.00	5-Jan-19
	37	Doe, Student 14	Spring 2-2019	GLS	\$369.00	5-Jan-19
	38	Doe, Student 15	Spring 2-2019	GLS	\$369.00	5-Jan-19
	39	Doe, Student 20	Spring 2-2019	GLS	\$369.00	5-Jan-19
	40	Doe, Student 21	Spring 2-2019	GLS	\$369.00	7-Jan-19
	41	Doe, Student 22	Spring 2-2019	GLS	\$369.00	7-Jan-19
	42	Doe, Student 29	Spring 2-2019	GLS	\$369.00	8-Jan-19
	43	Doe, Student 30	Spring 2-2019	GLS	\$369.00	8-Jan-19
	44	Doe, Student 33	Spring 2-2019	GLS	\$369.00	8-Jan-19
	Commission and/or Referral Fee paid Spring 2019					\$22,307.00

Comments on non-qualified Commission or Referral Fee payment students:

Doe, Student 2	- not enrolled
Doe, Student 23	
Doe, Student 9	- transferred to other school
Doe, Student 10	
Doe, Student 32	

Gulf Language School, 11929 West Airport Blvd. Stafford, TX 77477 Tel: (832) 230-5555 Fax: (832) 230-5546

www.gls.edu

e-mail: admissions@gl.s.edu



AGENT STATEMENT OF ACCOUNT Option 2

Commission Payments for Academic Year 2018-2019

Agency Name: **No Name Educational Consultant**

Date: 16-Sep-18

Location: **India**

Ref: GLS 192

Options: Option 1 Option 2

Tier Level	Student Number	Name of Student	Enrolled Session	Academic Level	Commission or Referral Fee	Date of Enrollment
I	1	Doe, Student 1	Fall 1-2018	GLS	\$443	15 Jul 2018
	2	Doe, Student 3	Fall 1-2018	GLS	\$443	15 Jul 2018
	3	Doe, Student 4	Fall 1-2018	GLS	\$443	15 Jul 2018
	4	Doe, Student 5	Fall 1-2018	GLS	\$443	15 Jul 2018
	5	Doe, Student 6	Fall 1-2018	GLS	\$443	19 Jul 2018
	6	Doe, Student 7	Fall 1-2018	GLS	\$443	19 Jul 2018
	7	Doe, Student 8	Fall 1-2018	GLS	\$443	19 Jul 2018
	8	Doe, Student 11	Fall 1-2018	GLS	\$443	19 Jul 2018
	9	Doe, Student 12	Fall 1-2018	GLS	\$443	19 Jul 2018
	10	Doe, Student 13	Fall 1-2018	GLS	\$443	22 Jul 2018
	11	Doe, Student 14	Fall 1-2018	GLS	\$443	22 Jul 2018
	12	Doe, Student 15	Fall 1-2018	GLS	\$443	22 Jul 2018
	13	Doe, Student 16	Fall 1-2018	GLS	\$443	22 Jul 2018
	14	Doe, Student 17	Fall 1-2018	GLS	\$443	22 Jul 2018
	15	Doe, Student 18	Fall 1-2018	GLS	\$443	22 Jul 2018
	16	Doe, Student 19	Fall 1-2018	GLS	\$443	22 Jul 2018
	17	Doe, Student 20	Fall 1-2018	GLS	\$443	22 Jul 2018
	18	Doe, Student 21	Fall 1-2018	GLS	\$443	28 Jul 2018
	19	Doe, Student 22	Fall 1-2018	GLS	\$443	28 Jul 2018
	20	Doe, Student 24	Fall 1-2018	GLS	\$443	28 Jul 2018
II	21	Doe, Student 25	Fall 1-2018	GLS	\$590	28 Jul 2018
	22	Doe, Student 26	Fall 1-2018	GLS	\$590	28 Jul 2018
	23	Doe, Student 27	Fall 1-2018	GLS	\$590	28 Jul 2018
	24	Doe, Student 28	Fall 1-2018	GLS	\$590	1 Aug 2018
	25	Doe, Student 29	Fall 1-2018	GLS	\$590	1 Aug 2018
	26	Doe, Student 30	Fall 1-2018	GLS	\$590	1 Aug 2018



27	Doe, Student 31	Fall 1-2018	GLS	\$590	10 Aug 2018
28	Doe, Student 33	Fall 1-2018	GLS	\$590	10 Aug 2018
29	Doe, Student 34	Fall 1-2018	GLS	\$590	10 Aug 2018
30	Doe, Student 3	Fall 1-2018	GLS	\$590	10 Aug 2018
31	Doe, Student 4	Fall 1-2018	GLS	\$590	10 Aug 2018
32	Doe, Student 5	Fall 1-2018	GLS	\$590	10 Aug 2018
33	Doe, Student 10	Fall 1-2018	GLS	\$590	15 Aug 2018
34	Doe, Student 11	Fall 1-2018	GLS	\$590	15 Aug 2018
35	Doe, Student 12	Fall 1-2018	GLS	\$590	15 Aug 2018
36	Doe, Student 13	Fall 1-2018	GLS	\$590	15 Aug 2018
37	Doe, Student 14	Fall 1-2018	GLS	\$590	15 Aug 2018
38	Doe, Student 15	Fall 1-2018	GLS	\$590	15 Aug 2018
39	Doe, Student 20	Fall 1-2018	GLS	\$590	15 Aug 2018
40	Doe, Student 21	Fall 1-2018	GLS	\$590	15 Aug 2018
41	Doe, Student 22	Fall 1-2018	GLS	\$590	18 Aug 2018
42	Doe, Student 29	Fall 1-2018	GLS	\$590	18 Aug 2018
43	Doe, Student 30	Fall 1-2018	GLS	\$590	18 Aug 2018
44	Doe, Student 33	Fall 1-2018	GLS	\$590	18 Aug 2018
Commission and/or Referral Fee paid Fall 1-2018				\$23,020.00	

Comments on non-qualified Commission or Referral Fee payment students:

Doe, Student 45	- not enrolled
Doe, Student 46	

Gulf Language School, 11929 West Airport Blvd. Stafford, TX 77477 Tel: (832) 230-5555 Fax: (832) 230-5546
www.gls.edu e-mail: admissions@gl.s.edu



AGENT STATEMENT OF ACCOUNT Option 2

Commission Payments for Academic Year 2018-2018

Agency Name: **No Name Educational Consultant**

Date: **16-Nov-18**

Location: **India**

Ref: **GLS 192**

Options: Option 1 Option 2

Tier Level	Student Number	Name of Student	Enrolled Semester Session	Academic Level	Commission or Referral Fee	Date of Enrollment
I	1	Doe, Student 1	Fall 2018	UG	\$1,862	15-Jul-18
	2	Doe, Student 2	Fall 2018	UG	\$1,862	15-Jul-18
	3	Doe, Student 3	Fall 2018	G - Edu	\$868	17-Jul-18
	4	Doe, Student 4	Fall 2018	G - CS	\$1,243	19-Jul-18
	5	Doe, Student 5	Fall 2018	UG	\$1,862	20-Jul-18
	6	Doe, Student 6	Fall 2018	UG	\$1,862	20-Jul-18
	7	Doe, Student 7	Fall 2018	UG	\$1,862	20-Jul-18
	8	Doe, Student 8	Fall 2018	G - MBA	\$1,118	22-Jul-18
	9	Doe, Student 9	Fall 2018	UG	\$1,862	22-Jul-18
	10	Doe, Student 10	Fall 2018	UG	\$1,862	22-Jul-18
	11	Doe, Student 11	Fall 2018	UG	\$1,862	22-Jul-18
	12	Doe, Student 12	Fall 2018	UG	\$1,862	8-Aug-18
	13	Doe, Student 13	Fall 2018	G - CS	\$1,243	8-Aug-18
	14	Doe, Student 14	Fall 2018	G - MBA	\$1,118	8-Aug-18
	15	Doe, Student 15	Fall 2018	UG	\$1,862	8-Aug-18
	16	Doe, Student 16	Fall 2018	UG	\$1,862	8-Aug-18
	17	Doe, Student 17	Fall 2018	UG	\$1,862	8-Aug-18
	18	Doe, Student 18	Fall 2018	UG	\$1,862	8-Aug-18
	19	Doe, Student 19	Fall 2018	G - Edu	\$868	8-Aug-18
	20	Doe, Student 20	Fall 2-2018	GLS	\$443	8-Sep-18
II	21	Doe, Student 21	Fall 2-2018	GLS	\$590	8-Sep-18
	22	Doe, Student 22	Fall 2-2018	GLS	\$590	8-Sep-18
	23	Doe, Student 23	Fall 2-2018	GLS	\$590	8-Sep-18
	24	Doe, Student 24	Fall 2-2018	GLS	\$590	8-Sep-18
	25	Doe, Student 25	Fall 2-2018	GLS	\$590	8-Sep-18
	26	Doe, Student 26	Fall 2-2018	GLS	\$590	8-Sep-18



27	Doe, Student 27	Fall 2-2018	GLS	\$590	8-Sep-18
28	Doe, Student 28	Fall 2-2018	GLS	\$590	8-Sep-18
29	Doe, Student 29	Fall 2-2018	GLS	\$590	15-Sep-18
30	Doe, Student 30	Fall 2-2018	GLS	\$590	15-Sep-18
31	Doe, Student 31	Fall 2-2018	GLS	\$590	15-Sep-18
32	Doe, Student 32	Fall 2-2018	GLS	\$590	15-Sep-18
33	Doe, Student 33	Fall 2-2018	GLS	\$590	15-Sep-18
34	Doe, Student 34	Fall 2-2018	GLS	\$590	15-Sep-18
35	Doe, Student 35	Fall 2-2018	GLS	\$590	15-Sep-18
36	Doe, Student 36	Fall 2-2018	GLS	\$590	15-Sep-18
37	Doe, Student 37	Fall 2-2018	GLS	\$590	15-Sep-18
38	Doe, Student 38	Fall 2-2018	GLS	\$590	15-Sep-18
39	Doe, Student 39	Fall 2-2018	GLS	\$590	15-Sep-18
40	Doe, Student 40	Fall 2-2018	GLS	\$590	15-Sep-18
41	Doe, Student 41	Fall 2-2018	GLS	\$590	10-Oct-18
42	Doe, Student 42	Fall 2-2018	GLS	\$590	10-Oct-18
43	Doe, Student 43	Fall 2-2018	GLS	\$590	10-Oct-18
44	Doe, Student 44	Fall 2-2018	GLS	\$590	10-Oct-18
Commission and/or Referral Fee paid Fall 2018				\$45,267.00	

Comments on non-qualified Commission or Referral Fee payment students:

Doe, Student 45	- not enrolled
Doe, Student 46	
Doe, Student 47	- transferred to other school
Doe, Student 48	
Doe, Student 49	
Doe, Student 50	